

RESERVATIONS FOR PARK PAVILIONS

The person or organization reserving the facility shall be responsible for the conduct and behavior of the entire group using the facility and for the enforcement of all District Park Rules during the period of the reservation.

Deposit:

A clean up/damage deposit of \$75.00 for River Place residents, and \$175.00 for non- River Place residents, is charged for groups of ten (10) people or more. The deposit check, made payable to River Place M.U.D., will be returned after satisfactory inspection of the facilities at the conclusion of the reservation. Any damage, usage not approved, or maintenance required after the reservation is completed will be charged to the user and/or taken out of the deposit. If the deposit does not cover the cost, the user will be billed under the terms of the River Place Municipal Utility District. Failure to clean up and/or pay for additional clean up and/or damage costs will result in denial of future reservation requests and forfeit of deposit.

Payment:

All fees and deposits may be paid in person (8:00 a.m. – 5:00 p.m., Monday – Friday except holidays) at Severn Trent Services, 14050 Summit Drive, Suite 113, Austin, Texas 78728, or by mail addressed to River Place M.U.D. c/o Severn Trent Services, 14050 Summit Drive, Suite 113, Austin, Texas 78728. Checks should be made payable to River Place M.U.D. There will be a \$25.00 service charge for all returned checks.

Cancellations:

Please call the District Office at Severn Trent Services at 246-0498 as soon as possible if it becomes necessary to cancel your reservation.

Arrival/Departure:

Reservations are arranged for a specific period of time, known as arrival and departure times. The arrival time is the time you have requested to begin the reservation. The reservation is expected to end at the departure time previously arranged.

Clean Up:

The person or organization reserving the pavilion is required to return the pavilion and adjacent grounds to clean condition. All hard surfaces are to be clean of loose materials, including decorations, trash, and litter. All of these materials are to be placed in the trash receptacles. If the receptacles are full, put all debris in plastic garbage bags, tie the bags securely, and place them next to the trash bins, off of the concrete slab.

Parking:

Parties reserving the pavilion are requested to use the parking lot near the pavilion. Use of

the parking lot after park hours (sundown to 8:00 a.m.) is prohibited without permission.

Amplification:

Parties desiring to use amplification must receive written authorization from the MUD office. Amplification systems must not exceed 35 watts total output power on all channels combined. Speakers for the system must be placed within the pavilion so that the sound is confined to the immediate pavilion area. If complaints from surrounding homes are received by the MUD, or the Sheriff's office, the user will be required to turn off amplified sound.

**ADDITIONAL RULES & REGULATIONS RELEVANT TO HAVING A
MOON WALK, TRAIN OR OTHER SIMILAR ENTERTAINMENT
EQUIPMENT**

The River Place Municipal Utility District cannot accept liability for any damage of property or personal injuries sustained from or caused during the use of a Moon Walk, train or other similar entertainment equipment at Sun Tree Park or at Woodlands Park.

The following requirements must be met prior to the use of this type of equipment:

1. The Owner of the equipment must provide the MUD with an original copy of their Certificate of Insurance showing proof of liability for any accidents or damages that may occur during its use. **River Place Municipal Utility District must be listed as an "additional insured" on the insurance policy.**
2. A Release, Hold Harmless and Indemnification Agreement must be filled out and signed by the person or organization reserving the pavilion and returned to the MUD office. This document can be obtained from the MUD office.

After receipt of the Certificate of Insurance and the Indemnification Agreement, the MUD office will obtain approval from the Board of Directors of the River Place Municipal Utility District.

A copy of all paperwork and a confirmation letter will then be forwarded to the person reserving the pavilion. All paperwork must be in your possession during use of the River Place M.U.D. facility.

Note: It takes two to three weeks for this entire process. Please plan accordingly.

RIVER PLACE MUNICIPAL UTILITY DISTRICT WOODLANDS PARK TENNIS COURT RULES

1. Dangerous or offensive conduct or language is not allowed on the courts.
2. Pets, bicycles, skateboards, roller blades or motorized vehicles are not allowed inside the fenced court areas.
3. Court reservations have priority over drop-in usage.
4. Reservations are limited to 120 minutes
5. 15 minute "late arrival" applies before reservations are voided.
6. Members may have a maximum of two guests playing.
7. Maximum of four players on a court at any time except for drills.
8. Alcoholic beverages/glass containers are not allowed inside the fenced court areas.
9. Black soled shoes are not allowed on the courts.
10. Players using the courts without memberships will be prosecuted.

Courts may be reserved up to seven days in advance of play. Court reservations are not to exceed four times during one week. Please provide the courtesy of canceling any reservation in a timely fashion to allow others to utilize the courts.

TENNIS COURT MEMBERSHIP & RESERVATIONS

There is a \$50 annual fee for residents who pay their utility bill to the River Place MUD. The annual fee for out-of-District players is \$200. The fees are used to defray expenses such as the online reservation system, maintenance of the tennis facilities and administrative costs.

To sign up, fill out an Application and Indemnification Form, available at Severn Trent Services. Mail or bring the completed form with your check, payable to River Place MUD, to Severn Trent Services, 14050 Summit Drive, Suite 113 Austin, Texas 78728.

After your application is processed, you will receive a key for court access and a user name and password for the online reservation system.